Training Needs Assessment Survey for Leadership Development

A **training needs assessment survey** identifies skill gaps and development opportunities within leadership teams. This process ensures targeted and effective leadership development programs. Ultimately, it enhances organizational performance by fostering strong and capable leaders.

Survey Instructions

Please answer the following questions to help us identify key areas for leadership development within our organization. All responses will remain confidential and will be used to improve our training programs.

Section 1: Personal Information

Name (optional):

[ ]

Department:

[ ]

Current Role/Position:

[ ]

Section 2: Leadership Competencies

For each area below, please rate your current skill level:

Competency	Needs Improvement	Average	Strong
Communication Skills	○	○	○
Decision Making	○	○	○
Team Building	○	○	○
Conflict Resolution	○	○	○
Strategic Thinking	○	○	○

Section 3: Training Preferences

Preferred training method:

☐ Workshops
☐ Online Courses
☐ Mentoring/Coaching
☐ Seminars/Webinars
☐ Peer Learning Groups

What other leadership topics would you like to see covered?

[ ]

Section 4: Additional Comments

Please provide any additional comments or suggestions:

[ ]

Submit Survey