

# Third Party Authorization Form Sample for Tax Purposes

This **third party authorization form sample** is designed to grant permission for a designated individual or entity to handle tax matters on behalf of the taxpayer. It ensures compliance with IRS requirements by clearly outlining the scope of authorization. Using this form simplifies communication and protects taxpayer rights during the tax process.

## Taxpayer Information

Full Name:

Social Security Number or TIN:

Address:

Tax Year(s) or Period(s) Covered:

## Authorized Representative Information

Representative Name/Entity:

Relationship to Taxpayer:

Address:

Phone Number:

## Scope of Authorization

- Inquire about tax account
- Receive copies of notices/documents
- Discuss tax returns
- Other (please specify):

## Duration of Authorization

Start Date:

End Date:

## Taxpayer Authorization and Signature

By signing below, I authorize the above representative to act on my behalf concerning tax matters as indicated above. This authorization does not permit representation before the IRS unless Form 2848 or its equivalent is also submitted.

Taxpayer Signature:

Date:

**Submit**

*Note: For IRS matters, use IRS Form 2848 (Power of Attorney and Declaration of Representative) or Form 8821 (Tax Information Authorization) as appropriate.*