

Temporary Road Closure Permit Form Sample

The **temporary road closure permit form** sample provides a clear and structured template to apply for authorization to close roads temporarily. It includes essential guidelines to ensure compliance with local regulations and minimize public inconvenience. Following these guidelines helps streamline the approval process for safe and efficient road management.

Permit Application Form

Applicant Information	
Organization/Applicant Name:	<input type="text"/>
Contact Person:	<input type="text"/>
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>

Road Closure Details	
Road Name & Location:	<input type="text"/>
Closure Start Date & Time:	<input type="text"/>
Closure End Date & Time:	<input type="text"/>
Reason for Closure:	<input type="text"/>
Area/Extent of Closure:	<input type="text"/>
Alternative Routes Proposed:	<input type="text"/>

Declaration	
<input type="checkbox"/> I hereby declare that the above information is true and agree to abide by all guidelines and regulations set by the local authority.	

Submit Application

Guidelines for Temporary Road Closure

- Submit your application at least **4 weeks in advance** of the intended closure date.
- Include clear location details, closure timelines, and the purpose for the closure.
- Attach a site map or traffic management plan showing affected areas and alternative routes.
- Provide evidence of public notifications (letters, signage, public notices, etc.) if required.
- Ensure access for emergency vehicles is maintained at all times.
- Compliance with all local regulations, by-laws, and safety requirements is mandatory.

- Any changes to the closure schedule must be communicated promptly to the approving authority.
- Removal of all signage and reinstatement of the area is the responsibility of the applicant after the closure ends.