

Statement of Claim Form Sample

The **statement of claim form sample** provides a clear template to outline your legal claims effectively. It includes all necessary sections to detail your case and the supporting documents that back your allegations. Utilizing this sample ensures accuracy and completeness in your legal filing.

1. Claimant Details

Full Name: _____
Address: _____
Phone: _____
Email: _____

2. Defendant Details

Full Name: _____
Address: _____
Phone: _____
Email: _____

3. Details of Claim

Summary of Claim:

Briefly describe your claim...

Date/Period of Incident(s): _____

4. Relief Sought

State the outcome(s) you are seeking...

5. Statement of Truth

I believe the facts stated in this claim are true.

Claimant Signature: _____ Date: _____

6. Supporting Documents

- Copy of the contract/agreement
- Relevant correspondence (e.g., emails, letters)
- Receipts or invoices
- Photographic evidence
- Witness statements (if any)
- Other relevant documents

Sample Table of Attached Documents

#	Document Description	Date	Reference Number (if any)
1	Signed Contract between Claimant and Defendant	01-03-2023	CTR-2023-01
2	Email Correspondence regarding dispute	15-04-2023	-

3	Receipt of Payment (Invoice #4551)	07-05-2023	INV-4551
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