Service Contract Form Sample

Use this **service contract form sample** to outline the terms and conditions for consulting services clearly and professionally. It helps both parties understand their obligations, payment terms, and project scope. Customize the template to ensure compliance and mutual agreement.

1. Parties

Service Provider	[Provider Name] [Provider Company] [Address] [Contact Info]
Client	[Client Name] [Client Company] [Address] [Contact Info]

2. Scope of Services

The Service Provider agrees to perform the following consulting services for the Client:
[Detailed Description of Services, Activities, Deliverables]

3. Term

This Agreement will commence on **[Start Date]** and will continue until **[End Date]** unless terminated earlier in accordance with Section 7 below.

4. Payment Terms

- Fee: **[Hourly/Flat Rate]** of **[Amount]**
- Payment Schedule: **[e.g., Upon Completion/Monthly/Per Milestone]**
- Payment Method: **[Bank Transfer/Cheque/Other]**
- Late Payment Penalties (if applicable): **[Details]**

5. Obligations of the Parties

Service Provider: Will provide the services as described above in a professional and timely manner.
Client: Will provide necessary information, access, and assistance to enable completion of the services.

6. Confidentiality

Both parties agree to maintain confidentiality of all proprietary information exchanged during the course of this contract unless required otherwise by law.

7. Termination

This Agreement may be terminated by either party with [Number of Days] days' written notice. In case of termination, payment will be made for all work completed up to the date of termination.

8. Miscellaneous

- This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements.

- Amendments must be made in writing and signed by both parties.
- Governing Law: **[Jurisdiction/State]**

9. Signatures

Service Provider	**Client**
Signature: _____ Name: [Provider Name] Date: [Date]	Signature: _____ Name: [Client Name] Date: [Date]

9. Signatures