

School Fee Receipt Format in Excel

Download a **school fee receipt format in Excel** to streamline fee collection and maintain accurate financial records. This template allows easy customization for student details, payment amounts, and receipt numbers. Simplify your administrative tasks with a professional and organized receipt format.

Sample School Fee Receipt Format (Excel)

SCHOOL NAME						
Address Line 1, Address Line 2, City, State - ZIP Contact: 0123-456789 Email: info@yourschool.com						
Date: [dd-mm-yyyy]						
Receipt No:		[#####]				
Student Name:	[Student Name]	Class/Grade:	[Class/Grade]			
Roll No:	[Roll No]	Section:	[Section]			
Fee Type	Amount (₹)					
Tuition Fee	[Amount]					
Transport Fee	[Amount]					
Other Charges	[Amount]					
Total	[Total Amount]					
Payment Mode	[Cash/Cheque/Online]					
Received by: [Accountant Name]						
Signature & Stamp						

Instructions: To use this template, copy the above format into your Excel sheet and customize the fields as required. You can add school branding, more fee types, or digital signatures as needed.