

# INVOICE

**Consultant:**

[Your Name/Business Name]  
[Address Line 1]  
[City, State ZIP]  
[Email] | [Phone]

**Invoice #:** [#####]**Date:** [MM/DD/YYYY]**Due Date:** [MM/DD/YYYY]**Billed To:**

[Client Name/Company]  
[Client Address Line 1]  
[City, State ZIP]  
[Email] | [Phone]

Description of Services	Hours Worked	Rate	Amount
[Consulting Service 1]	[Hrs]	[\$[Rate]/hr]	[\$[Amount]]
[Consulting Service 2]	[Hrs]	[\$[Rate]/hr]	[\$[Amount]]
<b>Total</b>			<b>\$[Total]</b>

**Payment Instructions:**

[Bank details, payment link, or instructions here]

Thank you for your business! Please remit payment by the due date.  
For questions, contact [Your Email] or [Your Phone Number].