

Sample Building Permit Form for Renovation

This **sample building permit form** for renovation provides a detailed template to help homeowners and contractors secure proper authorization before starting construction. It includes sections for project description, property details, and compliance with local regulations. Using this form ensures a smooth approval process and adherence to safety standards.

Applicant Information

Full Name

Mailing Address

Phone Number

Email Address

Property Information

Property Address

Property Type

Parcel/Tax Number

Project Description

Describe the scope of renovation (include areas being altered, additions, demolitions, etc.)

Estimated Value of Work (\$)

Projected Start Date

Projected Completion Date

Contractor Information

Contractor Name/Company

Contractor License Number

Contractor Phone

Compliance & Declarations

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Project complies with local zoning and land use regulations.

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All work will comply with local building codes and ordinances.

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All utilities (water, gas, electricity) will be properly handled.

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Property is not subject to historic preservation restrictions.

Attachments

Please attach the following documents:

- Site plan and floor plans
- Structural and architectural drawings
- Proof of ownership or authorization
- Contractor insurance certificate

Applicant Signature

Signature

Date

Submit Application