

Remote Team Evaluation Form

This **remote team evaluation form** sample template provides a structured way to assess the performance and collaboration of distributed team members. It helps managers identify strengths and areas for improvement, ensuring effective communication across virtual environments. Utilizing this template streamlines feedback collection and enhances remote team productivity.

Team Member Information

Name:

Role/Position:

Evaluator Name:

Evaluation Date:

Performance Assessment

1. Quality of Work: Select

2. Meeting Deadlines: Select

3. Communication Skills: Select

4. Collaboration/Teamwork: Select

5. Initiative & Proactivity: Select

Remote Work Skills

6. Time Management: Select

7. Use of Collaboration Tools: Select

Feedback & Suggestions

Key Strengths:

Areas for Improvement:

Additional Comments:

Submit Evaluation