

# Raw Materials Purchase Order Form

Date: \_\_\_\_\_

Purchase Order No.: \_\_\_\_\_

## Supplier Details

Supplier Name	_____	Contact Person	_____
Address	_____	Phone/Email	_____

## Buyer Details

Company Name	_____	Contact Person	_____
Address	_____	Phone/Email	_____

## Raw Materials Ordered

#	Material Description	Specifications / Grade	Quantity	Unit	Unit Price	Total	Delivery Date
1	_____	_____	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____	_____	_____
Grand Total						_____	

## Terms and Conditions

1. All materials must be delivered as per the specifications provided.
2. Any deviation must be communicated and approved by the buyer.
3. Payment terms: \_\_\_\_\_
4. Other terms: \_\_\_\_\_

Authorized Buyer Signature	Authorized Supplier Signature
_____	_____
Date: _____	Date: _____