Project Statement Template for Software Development

A **project statement template** for software development provides a clear and concise overview of the project's goals, scope, and deliverables. It helps align team members and stakeholders by defining objectives and expectations. Using a structured template ensures consistency and effective communication throughout the development lifecycle.

Use the template below to define and communicate your software project's core details.

Project Name:

Enter project name

Project Summary:

Concise description of the project

Objectives:

List primary project objectives

Scope:

Define the scope-what is included and excluded

Key Deliverables:

Main outputs, e.g., software features, documentation

Stakeholders:

List of stakeholders & roles

Timeline:

Key milestones and deadlines

Constraints & Risks:

Relevant constraints and project risks