

# Privacy Notice Form “ Event Registration

This **Privacy Notice Form** sample for event registration ensures transparent communication about data collection and usage. It informs attendees how their personal information will be protected and used during the event process. Implementing this form helps build trust and compliance with privacy regulations.

## Privacy Notice

Thank you for registering for our event. We value your privacy and are committed to protecting your personal information. This notice explains how we collect, use, and protect your personal data during the registration and participation process.

### What Information We Collect

- Full Name
- Email Address
- Contact Number
- Organization/Affiliation (if applicable)
- Dietary or Accessibility Requirements (optional)
- Other information relevant to event participation

### How We Use Your Information

- To process your registration and communicate event details
- To organize event logistics and accommodate special requests
- To send updates, reminders, and post-event communications
- For internal record keeping and compliance with relevant laws

### Information Sharing & Security

- Your data will only be shared with parties directly involved in organizing the event and where required by law.
- We implement appropriate technical and organizational measures to safeguard your data.

### Your Rights

You have the right to access, correct, or request the deletion of your personal information at any time. For inquiries or requests regarding your data, please contact us at [privacy@yourevent.com](mailto:privacy@yourevent.com)

### Consent

By submitting your registration, you acknowledge that you have read and understood this Privacy Notice and consent to the collection and use of your information as described.