

# Invoice

<b>From:</b> Your Company Name Address Line 1 Address Line 2 Phone: (xxx) xxx-xxxx Email: youremail@example.com	<b>To:</b> Client Name Client Address Line 1 Client Address Line 2 Phone: (xxx) xxx-xxxx Email: clientemail@example.com
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<b>Invoice #:</b> 12345	<b>Date:</b> 2024-07-01	<b>Due Date:</b> 2024-07-15
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Description	Quantity	Unit Price	Total
Product or Service 1	2	\$150.00	\$300.00
Product or Service 2	1	\$200.00	\$200.00
Subtotal			\$500.00
Tax (10%)			\$50.00
Total Due			\$550.00

<b>Payment Terms:</b> <ul style="list-style-type: none"><li>Payment is due within 14 days from the invoice date.</li><li>Late payments may be subject to a 2% monthly late fee.</li><li>Payments can be made via bank transfer, check, or credit card.</li></ul>
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Thank you for your business!