

Notice of Termination of Lease Agreement

This **notice of termination form** sample for a lease agreement provides a clear and legally compliant template to notify landlords or tenants about the intent to end a rental contract. It ensures all necessary details are included to avoid misunderstandings and protect both parties' rights. Using this form can simplify the lease termination process and help maintain a smooth transition.

Date:

To (Recipient - Landlord/Tenant):

Name: _____

Address: _____

City, State, ZIP: _____

From (Sender - Landlord/Tenant):

Name: _____

Address: _____

City, State, ZIP: _____

Property Address:

Dear [Recipient Name],

I hereby provide formal notice to terminate the lease agreement for the property listed above, effective as of [Termination Date], in accordance with the terms of our lease agreement and applicable law.

Please consider this letter as my [number of days] days' notice as required.

I intend to vacate the property by [Move-out Date]. Please inform me of any move-out procedures and the process for returning the security deposit.

If you have any questions, please contact me at [Your Phone Number or Email].

Thank you for your cooperation.

Sincerely,

Signature

Date: _____

Note: Review your lease agreement and state/local laws for any specific requirements regarding notice periods and delivery methods before sending this notice.

