

# New Construction Building Permit Application Form

**Instructions:** Complete all required fields. Attach necessary documents as per checklist.

## 1. Project Information

**Project Address:**

**Parcel/Block/Lot Number:**

**Proposed Use:**

**Project Description:**

## 2. Applicant Information

**Applicant Name:**

**Applicant Address:**

**Phone Number:**

**Email Address:**

## 3. Property Owner Information (If Different from Applicant)

**Owner Name:**

**Owner Address:**

**Owner Phone Number:**

#### 4. Contractor/Builder Information

**Contractor/Company Name:**

**License Number:**

**Contact Person:**

#### 5. Construction Details

**Type of Construction:**

 Select 

**Number of Stories:**

**Building Area (sq ft):**

**Estimated Cost (\$):**

#### 6. Required Supporting Documents

- Site Plan
- Building Plans/Drawings
- Proof of Ownership
- Zoning Compliance Certificate
- Contractor's License
- Other Local Requirements

#### 7. Declaration & Signature

I hereby certify that all information provided is true and correct to the best of my knowledge. All work will be completed in compliance with applicable codes and regulations.

**Applicant Signature:**

**Date:**

**Submit Application**

This is a sample template for informational purposes only. Please consult your local building department for specific requirements.