

# New Client Intake Form Sample

Our **new client intake form sample** for law firms streamlines the onboarding process by gathering essential client information efficiently. This form ensures accuracy and compliance, helping lawyers to focus on case preparation without administrative delays. Easily customizable, it adapts to different practice areas to meet specific client needs.

## Personal Information

Full Name:

Date of Birth:

Address:

Phone Number:

Email Address:

## Case Details

Type of Legal Matter:

Brief Description of the Matter:

Opposing Party (if any):

## Referral & Other Information

How did you hear about us?

Preferred Contact Method:

 Phone  Email