

# Monthly Expense Report

The **monthly expense report** provides a detailed overview of spending habits, categorized for easy analysis. It helps identify trends and manage budgets effectively by breaking down expenses into clear, actionable categories. This report is essential for maintaining financial control and planning future expenditures.

Category	Budgeted Amount (\$)	Actual Spent (\$)	Difference (\$)
Housing (Rent/Mortgage)	1,200.00	1,200.00	0.00
Utilities	200.00	185.00	15.00
Groceries	400.00	425.50	-25.50
Transportation	150.00	142.00	8.00
Dining Out	120.00	135.75	-15.75
Entertainment	100.00	80.00	20.00
Health & Fitness	75.00	65.00	10.00
Miscellaneous	55.00	49.25	5.75
<b>Total</b>	<b>2,300.00</b>	<b>2,282.50</b>	<b>17.50</b>

Prepared by: Finance Department — June 2024