

Mid-year Performance Review Form Sample for Teams

Evaluate your team's progress effectively with this **mid-year performance review form sample**, designed to streamline feedback and goal-setting. The form facilitates clear communication and supports continuous improvement across all team members. Use it to ensure alignment and motivate your team for the remainder of the year.

Team Information

Team Name:

Review Period:

e.g., Jan-Jun 2024

Performance Highlights

List key team achievements so far:

Team Strengths:

Areas for Improvement:

Goal Progress

Which goals or targets have been met?

Which goals are still in progress or outstanding?

Feedback & Development

Feedback for the team:

Development Needs/Training Requests:

Action Plan for Next Half

Key actions to focus on for the second half of the year:

Submit Review