

# CASH RECEIPT

Download our **Microsoft Word cash receipt template** featuring an itemized list for clear and professional transaction records. This template allows easy customization to detail each purchased item, quantity, and price. Perfect for small businesses and freelancers to provide accurate payment proof.

Receipt No.: [0001]

Date: [YYYY-MM-DD]

Received From: [Customer Name]

Payment Method: [Cash / Other]

Item Description	Quantity	Unit Price	Amount
Sample Item 1	1	\$10.00	\$10.00
Sample Item 2	2	\$7.50	\$15.00
Total			\$25.00

Received By: [Your Business Name / Representative]

Signature: \_\_\_\_\_

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