

Medical Records Information Inquiry Form

The **medical records information inquiry form** sample streamlines the process of requesting patient health data. It ensures accurate and efficient communication between healthcare providers and patients. This form is essential for maintaining comprehensive and compliant medical documentation.

Patient Name:

Date of Birth:

Phone Number:

Email Address:

Type of Inquiry:

Details / Additional Information:

Preferred Method of Receiving Information:

☐

Mail

☐

Email

☐

In-Person Pickup

Authorization:

* Requests for medical records require proper authorization from the patient or their legal representative.

Signature of Requestor:

Date:

Relationship to Patient (if not self):

Submit Request