

# Legal Notice to Vacate Premises

Date: \_\_\_\_\_

To:

Tenant Name: \_\_\_\_\_

Tenant Address: \_\_\_\_\_

From:

Landlord Name: \_\_\_\_\_

Landlord Address: \_\_\_\_\_

## Subject: Notice to Vacate Premises

Dear Tenant,

This **legal notice to vacate premises** serves as formal notification for you to vacate the property located at:

Address: \_\_\_\_\_

by the effective date of: \_\_\_\_\_.

### Reason(s) for Notice (check all that apply):

- Non-payment of rent
- Lease expiration
- Property damage
- Violation of lease terms
- Landlord requires premises for personal use
- Other (please specify): \_\_\_\_\_

**Required action:** Please vacate and remove all personal belongings from the premises no later than the effective date mentioned above. Failure to do so may result in legal proceedings for eviction and recovery of dues.

If you have any questions or believe there has been a misunderstanding, please contact the undersigned immediately.

Sincerely,

\_\_\_\_\_  
Landlord Signature

Date: \_\_\_\_\_

**Note:** This **legal notice to vacate premises form sample** provides a clear template for tenants or landlords to formally request the termination of a tenancy agreement. It includes common reasons such as non-payment of rent, lease expiration, or property damage. Using this form ensures proper communication and legal compliance during the eviction process.