

Job Contract Form Sample

This **job contract form sample** outlines essential terms including benefits and compensation to ensure clarity between employer and employee. It highlights salary details, health insurance, paid leave, and other perks. Using this template helps establish transparent employment agreements.

1. Employee & Position Details

Employee Name:

Position Title:

Department:

Start Date:

Supervisor:

2. Compensation

Base Salary	\$ _____ per <input style="width: 20px; height: 15px; border: 1px solid black; border-radius: 5px; padding: 2px 5px;" type="button" value="Year"/> <input style="width: 20px; height: 15px; border: 1px solid black; border-radius: 5px; padding: 2px 5px;" type="button" value="Monthly"/>
Pay Frequency	<input style="width: 100px; height: 25px; border: 1px solid black; border-radius: 5px; padding: 5px;" type="button" value="Monthly"/>
Bonus/Incentive	<input type="checkbox"/> Eligible, details: _____

3. Benefits

Health Insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dental/Vision Coverage	<input type="checkbox"/> Yes <input type="checkbox"/> No
Retirement Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
Paid Leave/Vacation	_____ days/year
Other Perks	_____

4. Terms & Conditions

- Employment is unless otherwise specified.
- Notice period for resignation/termination: _____
- All company policies and regulations must be followed.

_____ **Employee Signature**

Date: _____

_____ **Employer**

Representative

Date: _____

This document serves as a sample job contract form. Customize as needed for your organization and seek legal review for compliance with local laws.