

IT System Audit Log Form

The **IT system audit log form** sample provides a structured template for recording detailed information on system activities and access. It ensures comprehensive tracking and accountability, which is essential for security and compliance audits. Using this form helps organizations maintain transparent and accurate logs for effective monitoring and analysis.

Date / Time	<input type="text"/>
User ID / Name	<input type="text" value="Enter user ID or name"/>
System / Application	<input type="text" value="Enter system/app name"/>
Event Type	<input style="width: 100px; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 5px; margin-bottom: 5px;" type="text" value="Login"/> <input style="width: 20px; height: 20px; border: 1px solid #ccc; border-radius: 5px; background-color: #f0f0f0;" type="button" value="▼"/>
Description / Details	<input style="width: 100%; height: 100px; border: 1px solid #ccc; border-radius: 5px; padding: 5px; margin-bottom: 5px;" type="text" value="Provide event details"/>
Source IP / Location	<input style="width: 100%; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 5px; margin-bottom: 5px;" type="text" value="Enter IP address or location"/>
Related Ticket / Reference	<input style="width: 100%; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 5px; margin-bottom: 5px;" type="text" value="Ticket # or reference"/>
Logged By	<input style="width: 100%; height: 20px; border: 1px solid #ccc; border-radius: 5px; padding: 5px; margin-bottom: 5px;" type="text" value="Auditor's name"/>

Submit Log Entry

Note: Ensure all relevant fields are filled out for each activity to maintain accurate audit logs. This form can be customized according to organizational requirements.