

# Freestanding Sign Permit Application Form

**Instructions:** Complete all sections of this application clearly and accurately. Submit the completed form with all required attachments as outlined by local regulations.

## Applicant Information

**Applicant Name**

**Company/Organization (if applicable)**

**Contact Phone Number**

**Email Address**

## Property Information

**Property Address**

**Parcel Number**

**Zoning District**

## Sign Specifications

**Sign Type**

**Sign Dimensions (height x width)**

**Total Sign Area (sq. ft.)**

**Sign Height (ft.)**

**Sign Material(s)**

**Illumination**

**Exact Sign Location on Property (include setback from property lines and rights-of-way)**

## Attachments Checklist



**Site plan showing sign location in relation to property lines and structures**



**Detailed drawing/rendering of proposed sign**



**Structural details and mounting specifications**



**Illumination specifications (if applicable)**

**Applicant Certification**



**I hereby certify that the information provided above is true and accurate and that the proposed sign will comply with all local codes and regulations.**

**Signature**

**Date**

**Submit Application**