

# Freestanding Sign Permit Application Form

**Instructions:** Complete all sections of this application clearly and accurately. Submit the completed form with all required attachments as outlined by local regulations.

## Applicant Information

### Applicant Name

### Company/Organization (if applicable)

### Contact Phone Number

### Email Address

## Property Information

### Property Address

### Parcel Number

### Zoning District

## Sign Specifications

### Sign Type

### Sign Dimensions (height x width)

### Total Sign Area (sq. ft.)

### Sign Height (ft.)

### Sign Material(s)

### Illumination

### Exact Sign Location on Property (include setback from property lines and rights-of-way)

## Attachments Checklist



**Site plan showing sign location in relation to property lines and structures**



**Detailed drawing/rendering of proposed sign**



**Structural details and mounting specifications**



**Illumination specifications (if applicable)**

**Applicant Certification**



**I hereby certify that the information provided above is true and accurate and that the proposed sign will comply with all local codes and regulations.**

**Signature**

**Date**

**Submit Application**