

# Free PDF Temporary Employee Timesheet Template Sample

Download this free **PDF temporary employee timesheet template** to efficiently track work hours and manage payroll. Designed for easy use, it helps streamline timekeeping for temporary staff. Customize the sample to suit your organization's needs.

## Sample Timesheet Template

Employee Name	Employee ID	Supervisor	Department	Week of

Date	Day	Time In	Time Out	Break	Total Hours Worked	Notes
	Monday					
	Tuesday					
	Wednesday					
	Thursday					
	Friday					
	Saturday					
	Sunday					
Weekly Total:						

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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