

Fleet Maintenance Service Record Form Sample

The **fleet maintenance service record form sample** is designed to help track and document routine maintenance and repairs for company vehicles efficiently. This form ensures all vehicle service activities are recorded accurately, promoting timely upkeep and reducing downtime. Utilizing such a form enhances fleet management by maintaining vehicle performance and safety standards.

Vehicle Information

Vehicle ID / Number	Make & Model
Year	License Plate
Odometer Reading	Department

Service Details

Date of Service	Service Provider
Service Performed	
Parts Replaced	
Technician Name	Signature
Next Service Due	

Comments / Observations

Note: Complete this form for every maintenance or repair activity and keep a copy in the vehicle's maintenance log.