

Fleet Maintenance Service Record Form Sample

The **fleet maintenance service record form sample** is designed to help track and document routine maintenance and repairs for company vehicles efficiently. This form ensures all vehicle service activities are recorded accurately, promoting timely upkeep and reducing downtime. Utilizing such a form enhances fleet management by maintaining vehicle performance and safety standards.

Vehicle Information

Vehicle ID / Number		Make & Model	
Year		License Plate	
Odometer Reading		Department	

Service Details

Date of Service		Service Provider	
Service Performed			
Parts Replaced			
Technician Name		Signature	
Next Service Due			

Comments / Observations

Note: Complete this form for every maintenance or repair activity and keep a copy in the vehicle's maintenance log.