

Event Contract Form Sample

The **event contract form sample** provides a clear template to outline responsibilities and expectations for nonprofit fundraising events. It ensures all parties agree on terms, helping to minimize misunderstandings and protect organizational interests. Utilizing this form enhances professionalism and streamlines event planning processes.

Nonprofit Fundraising Event Contract

Event Details

Event Name:

Event Date:

Event Location:

Organizer Information

Nonprofit Organization Name:

Contact Person:

Phone Number:

Email Address:

Services & Responsibilities

List of Services/Responsibilities:

Describe services provided and responsibilities of each

Financial Terms

Fees/Donation Goals:

Payment Terms:

Specify how and when payments or donations will be made

Additional Terms & Agreement

Special Terms/Conditions:

Signatures

Nonprofit Representative Name:

Signature:

Date:

Submit Contract