

# Event Contract Form Sample

The **event contract form sample** provides a clear template to outline responsibilities and expectations for nonprofit fundraising events. It ensures all parties agree on terms, helping to minimize misunderstandings and protect organizational interests. Utilizing this form enhances professionalism and streamlines event planning processes.

## Nonprofit Fundraising Event Contract

### Event Details

Event Name:

Event Date:

Event Location:

### Organizer Information

Nonprofit Organization Name:

Contact Person:

Phone Number:

Email Address:

### Services & Responsibilities

#### List of Services/Responsibilities:

Describe services provided and responsibilities of each:

### Financial Terms

Fees/Donation Goals:

Specify how and when payments or donations will be received:

Payment Terms:

### Additional Terms & Agreement

#### Special Terms/Conditions:

### Signatures

Nonprofit Representative Name:

Signature:

Date:

Submit Contract