

# End-of-Year Donation Receipt

Receive your **end-of-year donation receipt** promptly to support your tax filing and acknowledge your generous contributions. This official document summarizes your donations made throughout the year for easy reference. Keep it safe to ensure accurate record-keeping and potential tax benefits.

## Donor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_

## Organization Information

Organization Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Tax ID (if applicable): \_\_\_\_\_

## Summary of Donations

Date	Amount	Payment Method	Notes
	\$ _____	_____	_____
<b>Total</b>	<b>\$ _____</b>		

*This receipt acknowledges contributions received by the organization during the calendar year. No goods or services were provided in exchange for these donations, unless otherwise noted.*

Date Issued: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_