

Employee Declaration of Assets Form

Employee Declaration of Assets Form sample template is designed to facilitate transparent reporting of personal assets by employees. It helps organizations maintain integrity and comply with anti-corruption regulations. This standardized form ensures consistent and accurate asset disclosure across all departments.

Personal Information

Employee Name:

Employee ID:

Designation/Position:

Department:

Date of Declaration:

Details of Assets Owned

Asset Type	Description	Ownership Details	Estimated Value (USD)	Acquisition Date
e.g., Property	Short Description	Self/Spouse/Child		
e.g., Vehicle	Short Description	Self/Spouse/Child		

Liabilities (if any)

Liability Type	Details	Outstanding Amount (USD)	Creditor Name	Acquisition Date
e.g., Loan				

Declaration

I, [Employee Name], hereby declare that the information provided above regarding my assets and liabilities is true, complete, and correct to the best of my knowledge and belief.

Signature:

Date:

Note: Submission of this form is mandatory and will be treated with strict confidentiality by the organization.