

# Employee Declaration Form: Conflict of Interest

An **Employee declaration form** for conflict of interest helps organizations identify potential biases that could affect decision-making. This form ensures transparency by requiring employees to disclose any personal interests that may conflict with their professional duties. Using a sample form streamlines the process of maintaining ethical standards within the workplace.

Employee Information

Full Name:

Position/Title:

Department:

Conflict of Interest Disclosure

Do you have any personal, financial, or other interests that could be perceived as a conflict with your duties at the organization?

☐ Yes

☐ No

If yes, please describe the nature of the conflict:

Declaration

I hereby declare that the information provided above is true and complete to the best of my knowledge. I understand that failure to disclose a potential conflict of interest may result in disciplinary action.

Signature:

Date:

Submit