

Employee Attendance Report

Remote Workers — June 2024

The **employee attendance report** for remote workers provides a detailed overview of work hours, login times, and productivity metrics. It helps managers monitor remote workforce attendance efficiently and ensures timely task completion. This report supports transparent communication and accountability in distributed teams.

Employee Name	Date	Login Time	Logout Time	Total Hours Worked	Productivity (%)	Status
Alice Johnson	2024-06-10	08:55	17:10	8.0	92	Present
Bob Smith	2024-06-10	09:20	17:00	7.3	85	Present
Carmen Lee	2024-06-10	--	--	0.0	0	Absent
David Torres	2024-06-10	08:40	16:45	7.5	89	Present

Key Insights:

- Average hours worked per day: **7.6**
- Average productivity: **66.5%**
- Attendance rate: **75%**

Report generated on 2024-06-11 by HR Manager, Remote Team Operations.