

# Detailed Customer Complaint Form - Services

Use this **detailed customer complaint form sample** to efficiently capture client grievances regarding services. It ensures all necessary information is recorded clearly for prompt resolution. Streamlining feedback helps improve service quality and customer satisfaction.

**Full Name\***:

**Contact Information (Email/Phone)\*:**

**Service Involved\*:**

E.g., Cleaning, Consulting, Support

**Date of Incident/Service\*:**

**Location (if applicable):**

E.g., Branch, On-site, Online

**Describe Your Complaint in Detail\*:**

Please provide a clear and detailed description of your complaint.

**Expected Resolution/Action:**

How would you like this issue to be resolved?

**Previous Attempts to Resolve (if any):**

Describe any previous contact or actions taken regarding this complaint.

**Attachments (optional):**

**May we contact you for follow up?\***