

Declaration Letter Form Sample for Employment Verification

A **Declaration letter form** sample for employment verification is a formal document used to confirm an individual's job status and details. It serves as proof of employment for various legal, financial, or administrative purposes. This sample helps ensure accurate and consistent information presentation.

Sample Declaration Letter for Employment Verification

Date:

To:

Recipient's Name/Organization

Address:

Recipient's Address

Subject:

Employment Verification Declaration

Dear Sir/Madam,

This is to formally declare that (Employee ID:) is employed with as a since .

As of the date of this letter, the aforementioned employee is actively employed and receives a monthly salary of .

This declaration is issued upon the request of for the purpose of .

Should you require further information, please feel free to contact us at .

Sincerely,