

# Confidentiality Statement for Training Materials

This **Confidentiality Statement** is intended to ensure the protection of all proprietary and sensitive information shared during training sessions. By participating in this training, you acknowledge and agree to the following terms:

1. All training materials, including but not limited to presentations, manuals, documents, and other resources, are the exclusive property of the organization and are considered confidential.
2. You agree not to disclose, reproduce, or distribute any training materials or information obtained during the training to any unauthorized individuals or third parties.
3. The use of training materials is strictly limited to personal and professional development within the organization, unless explicit written permission is granted by the organization.
4. Any breach of this confidentiality statement may result in disciplinary action, including but not limited to termination of employment or legal proceedings.

By attending this training and receiving the materials, you confirm your understanding of and agreement to this confidentiality statement. This helps safeguard sensitive content and maintain organizational trust.

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**Participant Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_