

# Chemical Spill Safety Notice Form

This **chemical spill safety notice form** sample is designed to document and report hazardous chemical spills promptly and accurately. It ensures that essential information about the incident, response actions, and safety measures is clearly recorded. Using this form helps maintain a safe environment and complies with workplace safety regulations.

## 1. Incident Details

Date of Spill:

Time of Spill:

Location of Spill (Building, Room, Area):

Reported By (Name & Contact):

## 2. Chemical Details

Chemical Name(s):

Approximate Quantity Spilled:

Hazards (toxic, flammable, corrosive, etc.):

## 3. Spill Description

Describe How the Spill Occurred:

Area Affected:

## 4. Response Actions

Actions Taken (containment, cleanup, evacuation):

**Personal Protective Equipment (PPE) Used:**

**How Was Waste Disposed:**

**5. Injuries and Exposures**

**Were There Any Injuries or Exposures?**

Select

**If Yes, Describe the Nature of Injuries/Exposures and Treatment Provided:**

**6. Notifications**

**Agencies/Personnel Notified (e.g., EH&S, Supervisor, Fire Dept):**

**Additional Comments or Follow-up Actions Needed:**

**Completed By (Name & Signature):**

**Date Completed:**

Submit

Please submit this form to your supervisor and the Environmental Health & Safety department as soon as possible after the spill occurs.