

Annual Maintenance Contract (AMC) Form

Use this **Annual Maintenance Contract** form sample to efficiently manage and document service agreements for your equipment. It ensures clear terms and schedules, promoting smooth maintenance operations. Simplify your equipment upkeep with this comprehensive and easy-to-use template.

1. Customer & Supplier Details

Customer Name		Contact Number	
Company Name		Email	
Address			
Supplier/Service Provider		Contact Person	

2. Equipment Details

Equipment Name	Model/Serial No.	Quantity	Location	Date of Installation

3. AMC Period

Start Date		End Date	
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4. Scope of Work

- Regular scheduled maintenance as per manufacturer guidelines
- Breakdown support and repairs
- Replacement of faulty parts (if included)
- Labour and service charges
- Exclusions (if any):

5. Service Schedule

Service Visit Frequency	(e.g., Quarterly, Biannual, etc.)
Expected Visit Dates	

6. AMC Charges

Total Amount (INR/USD)		Payment Terms	
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7. Terms & Conditions

- The AMC does not cover damages due to misuse, accidents, or unauthorized repairs.
- All servicing will be carried out during working hours.
- Parts replacement, if not covered, will be charged extra.
- Any additional service beyond scope will require a separate estimate and approval.

8. Signatures

Customer Signature		Date	
Supplier/Service Provider Signature		Date	