

Year-End Payroll Summary Report

The **year-end payroll summary report** provides a comprehensive overview of all employee earnings, deductions, and taxes for the entire fiscal year. It is essential for accurate tax filing and financial record-keeping. This report ensures transparency and aids in payroll reconciliation for both employers and employees.

Report Details

Fiscal Year	2023
Prepared By	Payroll Department
Date Generated	December 31, 2023

Employee Payroll Summary

Employee Name	Employee ID	Total Earnings	Total Deductions	Total Taxes Withheld	Net Pay
Jane Doe	EMP001	\$60,000.00	\$5,200.00	\$9,000.00	\$45,800.00
John Smith	EMP002	\$50,000.00	\$4,500.00	\$7,500.00	\$38,000.00
Lisa Lee	EMP003	\$72,500.00	\$6,000.00	\$11,500.00	\$55,000.00

Notes

- All figures shown are for the fiscal year 2023.
- This report should be reviewed for accuracy before submission for tax filing purposes.
- Contact the Payroll Department for any discrepancies.