

Vehicle Log Form Sample for Company Fleet

A **vehicle log form sample** is essential for efficiently tracking company fleet usage, maintenance, and driver information. This document helps streamline fleet management by recording detailed trip data and vehicle conditions. Implementing a standardized log form ensures accountability and enhances operational safety within the organization.

Company Details

Company Name		Date	
Fleet Manager		Department	

Vehicle & Driver Information

Vehicle Make/Model		License Plate	
Driver Name		Driver ID	
Odometer Start		Odometer End	

Trip Details

Date	Departure Time	Return Time	Origin	Destination	Purpose of Trip	Distance (km)	Fuel Used (L)	Remarks

Vehicle Condition & Maintenance

Pre-Trip Inspection	â~ Passed â~ Issues Noted: <input type="text"/>
Post-Trip Inspection	â~ Passed â~ Issues Noted: <input type="text"/>
Maintenance Required?	â~ Yes â~ No If Yes, specify: <input type="text"/>

Signatures

Driver Signature		Date	
Fleet Manager Approval		Date	