

Supplier Evaluation Questionnaire with Risk Assessment

The **supplier evaluation questionnaire** with risk assessment is a vital tool for identifying potential risks and ensuring reliable partnerships. It systematically gathers key information to evaluate supplier performance and mitigate operational uncertainties. This process enhances supply chain security and supports informed decision-making.

Supplier Information

Company Name	
Contact Person	
Email	
Phone	
Address	
Website	

Compliance and Certification

Question	Response	Comments/Evidence
Are all necessary business licenses and certificates valid?		
Is your company ISO certified (e.g. ISO 9001, 14001, etc.)?		
Does your company comply with relevant industry regulations?		
Are there ongoing or past legal proceedings against your company?		

Financial Stability

Question	Response	Comments/Evidence
Has your company been profitable for the last 3 years?		
Are there any outstanding financial judgments?		
Can you provide audited financial statements upon request?		

Quality Management

Question	Response	Comments/Evidence
Is there a defined quality policy in your company?		
Are goods/services regularly inspected or audited?		
How are complaints and non-conformities managed?		
What is your on-time delivery rate?		

Risk Assessment Matrix

For each identified risk, indicate its likelihood and potential impact. Assign a risk rating based on both factors (e.g., Low, Medium, High).

Risk Factor	Likelihood (Low/Med/High)	Impact (Low/Med/High)	Overall Risk	Mitigation Measures
Supplier financial instability				
Compliance violations				
Poor quality or non-conforming products				
Supply disruptions or delays				
Cybersecurity breaches				

Additional Comments

Declaration

I hereby certify that the information provided in this questionnaire is complete and accurate to the best of my knowledge.

Name: _____
Position: _____
Date: _____
Signature: _____