

# Supplier Delivery Record Form

The **supplier delivery record form** sample includes a comprehensive quality check section to ensure accurate tracking of product delivery and condition. This form helps in maintaining detailed records for supplier performance and quality assurance. It streamlines the inspection process, making it easier to identify any discrepancies or defects promptly.

## Supplier & Delivery Details

Supplier Name		Contact	
Delivery Date		Delivery Note No.	
Purchase Order No.		Received By	

## Delivered Items

Item No.	Description	Ordered Qty	Delivered Qty	Unit	Remarks

## Quality Check Section

Item No.	Visual Inspection	Conformance to Specs	Damages/Defects	Accepted (Yes/No)	Inspector's Remarks
	<input type="checkbox"/> Passed <input type="checkbox"/> Failed	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> None <input type="checkbox"/> Present	<input type="checkbox"/> Yes <input type="checkbox"/> No	

## Signatures

Delivered By (Supplier)	Received By (Receiver)	Quality Inspector