

# Project Statement Template for Non-Profit Organizations

A **project statement template** for non-profit organizations provides a clear and concise framework to outline project goals, objectives, and expected outcomes. It helps ensure alignment among stakeholders and facilitates effective planning and communication. Using this template can enhance project transparency and impact assessment.

## Template

Project Title	[Enter the title of the project]
Project Summary	[Provide a brief overview of the project and its intended impact]
Background / Need	[Describe the underlying need or problem the project addresses]
Project Goals	[List the overarching goals of the project]
Objectives	[Outline specific, measurable objectives]
Target Beneficiaries	[Describe the groups or communities who will benefit]
Key Activities	[Detail the main actions or interventions planned]
Expected Outcomes	[Explain the anticipated results or impact]
Timeline	[Specify the schedule for main project phases or milestones]
Partners / Stakeholders	[List collaborating organizations or key stakeholders]
Budget Overview	[Summarize major budget needs or sources of funding]
Measurement & Evaluation	[Describe how success will be assessed]
Contact Information	[Provide name, email, and phone number for primary contact]