

Proforma Invoice

GSTIN (Supplier): _____
GSTIN (Recipient): _____
Invoice No: _____
Date: ____ / ____ / _____

Supplier Details

Name: _____
Address: _____
Email: _____
Contact: _____

Recipient Details

Name: _____
Address: _____
Email: _____
Contact: _____

Invoice Details

Sl. No.	Description of Goods/Services	HSN/SAC	Quantity	Unit Price	Taxable Value	GST Rate (%)	GST Amount	Total Amount
1								
2								

Subtotal	â,¹
IGST @ ____ %	â,¹
CGST @ ____ %	â,¹
SGST @ ____ %	â,¹
Total Amount	â,¹

Terms & Conditions:

- This is a Proforma Invoice, not a tax invoice.
- All goods/services will be supplied subject to availability or as per mutually agreed terms.
- Final invoice will be issued upon confirmation and completion of sale.
- Please make the payment as per the agreed terms.

Bank Details:

Bank Name: _____
Account Number: _____
IFSC Code: _____
Branch: _____

A **Proforma invoice template with GST** is designed to include Goods and Services Tax details for accurate billing and tax compliance. It helps businesses provide a preliminary invoice with all necessary financial information before finalizing a sale. Using this template ensures transparency and smooth financial transactions between buyers and sellers.

For _____

Authorised Signatory

