

# INVOICE

**Your Name / Business Name**  
Address Line 1  
Address Line 2  
Email: [your@email.com](mailto:your@email.com)  
Phone: (123) 456-7890

**Invoice #:** \_\_\_\_\_  
**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
**Due Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Billed To:**

Client Name  
Client Company (if any)  
Client Address  
Client Email

Description of Service	Hours/Qty	Rate	Amount
<b>Subtotal</b>			_____
<b>Tax (%):</b>			_____
<b>Total Due</b>			_____

**Payment Instructions:**

Bank Transfer / PayPal / Other:  
Account/PayPal Email: \_\_\_\_\_  
*Thank you for your business!*