

# Printable Bank Statement Excel Template

Stay organized with this **printable bank statement Excel template**, designed for efficient record keeping. Easily track your transactions, balances, and expenses in a clear, customizable format. Ideal for both personal and business financial management.

**Instructions:** Customize this table in your Excel file. Fill in your transactions as needed and print for your records.

Date	Description	Category	Credit (+)	Debit (-)	Balance	Notes
2024-06-01	Opening Balance	-	1,000.00	-	1,000.00	Account Start
2024-06-03	Office Supplies	Office Expense	-	75.00	925.00	Staples Purchase
2024-06-05	Salary Payment	Income	2,000.00	-	2,925.00	Monthly Salary
2024-06-10	Utility Bill	Bills	-	120.00	2,805.00	Electricity

*Tip: Download this template as an Excel file for easy editing, sorting, and filtering.*