

Quality Inspection During Goods Receipt

During **quality inspection** at goods receipt, products are thoroughly examined to ensure they meet specified standards and requirements. This process helps identify defects early, preventing faulty items from entering the supply chain. Accurate inspections contribute to maintaining overall product quality and customer satisfaction.

Sample Quality Inspection Document

Inspection Item	Acceptance Criteria	Result	Remarks
Product Appearance	No visible damage, scratches, or contamination	Passed	---
Quantity Received	Matches delivery note	Passed	---
Packaging	Undamaged, proper labeling	Passed	---
Documentation	Delivery note and certificates included	Failed	Missing test certificate

Inspector's Notes

- Received goods mostly met quality standards.
- Documentation incomplete, follow up required before accepting the batch.
- No physical damage observed.

Date of Inspection: **2024-06-22**

Inspector Name: **Maria Chen**

Signature: _____