

Monthly Parent Attendance Form

This **monthly parent attendance form** sample is designed to efficiently track and document parents' participation in classroom activities. It provides a clear and organized layout to ensure consistent communication between parents and teachers. Using this form helps promote active parental involvement in a child's educational experience.

Student & Classroom Information

| | |
|----------------|-------------|
| Student Name | <div></div> |
| Grade / Class | <div></div> |
| Month / Year | <div></div> |
| Teacher's Name | <div></div> |

Parent/Guardian Attendance Record

| Date | Activity/Event | Parent/Guardian Name | Relationship | Signature | Comments |
|------|----------------|----------------------|--------------|-----------|----------|
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Teacher's Comments / Notes

Note: This form should be maintained monthly by the classroom teacher. Please encourage parents to participate in as many activities as possible and acknowledge their involvement in your notes.