

Monthly Inventory Report

Retail Store: [Store Name]

Report Period: [Month, Year]

The **monthly inventory report sample** for retail stores provides a comprehensive overview of stock levels, sales trends, and replenishment needs. This report helps retailers monitor product availability, reduce stockouts, and optimize inventory management. Using this template ensures accurate tracking and informed decision-making for store operations.

Inventory Overview

| Product Name | SKU | Category | Beginning Inventory | Units Received | Units Sold | Ending Inventory | Reorder Needed |
|-------------------|----------|-------------|---------------------|----------------|------------|------------------|----------------|
| Blue Denim Jeans | BDJ-1001 | Apparel | 120 | 30 | 85 | 65 | No |
| Wireless Earbuds | WE-202 | Electronics | 50 | 20 | 60 | 10 | Yes |
| Coffee Maker | CM-54 | Appliances | 35 | 10 | 20 | 25 | No |
| Organic Green Tea | OGT-88 | Beverages | 90 | 25 | 100 | 15 | Yes |

Key Insights

- Stockouts Avoided:** Timely replenishment needed for Wireless Earbuds and Organic Green Tea to prevent stockouts.
- Best Sellers:** Organic Green Tea and Blue Denim Jeans showed high sales this month.
- Low Turnover:** Coffee Maker maintains steady stock with moderate sales.

Recommendations

- Schedule immediate reorder for items with low ending inventory.
- Increase order quantities for fast-moving products.
- Regularly review inventory levels to optimize stock and reduce carrying costs.

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