

Notice of Intent to Vacate

Date: _____

To: _____

(Landlord/Property Manager Name)

Address: _____

(Landlord/Property Manager Address)

From: _____

(Tenant Name)

Property Address: _____

(Rental Property Address)

Subject: Notice of Intent to Vacate (Month-to-Month Lease)

Dear Landlord/Property Manager,

Please accept this letter as my official **Notice of Intent to Vacate** the premises listed above. In accordance with our month-to-month rental agreement, I am providing ____ **(number of days)** days notice as required by our lease and local laws.

I intend to vacate the premises on _____ (proposed move-out date). Please contact me if you wish to schedule a pre-move-out inspection or to arrange the return of my security deposit.

Forwarding Address (if known):

Thank you for your attention to this matter. Please let me know if you need additional information.

Sincerely,

(Tenant Signature)

(Tenant Printed Name)

(Date)