

# Machinery Maintenance Service Record Form

This **machinery maintenance service record form** sample provides a standardized template for documenting routine inspections, repairs, and maintenance activities. It ensures accurate tracking of service history to enhance equipment reliability and safety. Utilizing this form helps streamline maintenance management and prevent unexpected downtime.

## Machine Information

Machine Name/ID		Location	
Model		Serial Number	
Manufacturer		Date of Installation	

## Maintenance Service Details

Date		Performed By	
Service Type	<input type="checkbox"/> Routine Inspection <input type="checkbox"/> Preventive Maintenance <input type="checkbox"/> Repair <input type="checkbox"/> Other:		
Service Description			
Parts Replaced			
Next Scheduled Service		Downtime (if any)	

## Inspection Checklist

Check	Status (OK/Needs Attention)	Remarks
Lubrication		
Belts & Pulleys		
Electrical Connections		
Safety Guards		
Other		

## Sign-off

Technician Signature	<hr/>	Date	
Supervisor Signature	<hr/>	Date	