

# Graduate Student Academic Record Form

The **Graduate student academic record form sample template** is designed to accurately document coursework, grades, and academic progress for graduate students. This template ensures a clear and organized record, facilitating easy review by advisors and academic committees. It supports efficient tracking of student achievements and compliance with program requirements.

## Student Information

Name	_____	Student ID	_____
Program	_____	Department	_____
Email	_____	Phone	_____
Advisor	_____	Enrollment Term	_____

## Academic Coursework

Course Code	Course Title	Term	Credit Hours	Grade	Comments
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

## Milestones & Academic Progress

Milestone	Date Completed	Status	Comments
Program Plan Approved	_____	Pending / Completed	_____
Qualifying Exam	_____	Pending / Completed	_____
Thesis Proposal	_____	Pending / Completed	_____
Defense	_____	Pending / Completed	_____

## Advisor Comments & Recommendations

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Signatures

\_\_\_\_\_ Date: \_\_\_\_\_  
**Student Signature**

\_\_\_\_\_ Date: \_\_\_\_\_  
**Advisor Signature**